

BYLAWS OF TRIPOLI INDIANA

(Adopted January, 2009)

ARTICLE I

MISSION, VISION, LOGO, AND FISCAL YEAR

SECTION I. MISSION STATEMENT. Tripoli Indiana **educates** non-professional rocketry hobbyists, advances rocketry related technology through **research**, and provides rocketry related **service** to the state and local community. In fulfilling its mission, Tripoli Indiana strives to:

- Provide a safe, friendly, and encouraging learning environment where children and adults are **educated** in proper design, construction, rules and safety procedures, and flight skills necessary to excel in low, mid or high power rocketry.
- Improve the practice of amateur rocketry through advanced **research** into alternative propellants, materials, designs, construction methods and techniques, and other aspects of rocketry.
- Provide **service** to the state and local community by increasing the awareness of and participation in amateur model rocketry and by encouraging increased participation in the fields of science and mathematics.

SECTION II. VISION STATEMENT. Tripoli Indiana will be recognized as the premiere rocketry organization in the state of Indiana for the **education** of non-professional rocketry hobbyists; the advancement of the rocketry related technology through **research**; and the growth of amateur rocketry activities through **service** to the state and local community.

SECTION III. LOGO. The Logo of Tripoli Indiana (hereinafter referred to as "the club") shall have on it the outline of the State of Indiana, a star indicating the location of Lafayette, a rocket through the state, and the words TRIPOLI and INDIANA.

SECTION IV. FISCAL YEAR. The fiscal year of the club shall be from January 1 through December 31.

ARTICLE II

MEMBERSHIP

SECTION I. MEMBERSHIP CLASSIFICATION. There shall be two (2) main classes of membership, personal membership and organizational membership.

(A). PERSONAL MEMBERSHIP SUBCLASSES

(1) *SENIOR PERSONAL MEMBERSHIP.* Any person, Eighteen years of age or older, who can in a responsible manner, fulfill the duties and services asked of him or her from the club.

(2) *JUNIOR PERSONAL MEMBERSHIP.* Any person, under Eighteen years of age, who can in a responsible manner, fulfill the duties and services asked of him or her from the club.

(B). ORGANIZATIONAL MEMBERSHIP

(1) Any club, organization, or group that agrees to abide by these bylaws and regulations.

SECTION II. DUES. Dues are payable annually, in advance, at the beginning of the fiscal year (or during the year for new members), in amounts determined by the Board of Directors. Failure to pay dues shall result in the member's removal from the membership list of the club, and any official positions held, after a 30-day grace period from the time the dues are to be paid. Former members wishing to regain membership into the club may do so upon payment of renewal dues.

SECTION III. DISCIPLINARY ACTION, SUSPENSION, AND REMOVAL. Members may be suspended or removed from the club for just cause by the Board of Directors. Just cause includes, but is not limited to, Violation and Prosecution of activities which prove to be illegal and unsafe, or detrimental and injurious to the club's name or its members. All disciplinary action not involved by Federal, State, or Municipal statutes, laws, ordinances, or the like, shall be determined by the club Board of Directors.

ARTICLE III

MEETINGS, QUORUM, AND VOTING

SECTION I. REGULAR MEETINGS. A regular meeting of the club shall be held on a regular basis of at least one (1) meeting every quarter. Notice of a regular meeting shall be given to ALL MEMBERS regardless of distance, to inform them of topics to be discussed or of matters that need to be brought to their attention. Proxies will ONLY be acceptable if the Members Residence exceeds fifty (50) miles of the location of the meeting; or due to circumstances beyond their control. Phone calls received from distant members pertaining to voting may direct their calls to any member of the club.

SECTION II. SPECIAL MEETINGS. Upon request of at least one quarter (1/4) of the active members, special meetings may be held if deemed necessary to the operations of the club. Notice by phone, or mail (electronic or physical), shall be given at least seven (7) days prior to the special meeting to all members involved.

SECTION III. QUORUM. A quorum for all membership meetings shall be the lower of either ten (10) persons, or seventy-five percent (75%) of members Active in the club.

SECTION IV. VOTING. Members are entitled to vote in person, phone, or by mail (electronic or physical). Elections will be held at the end of each fiscal year for the election of; members of the Board of Directors. There will be no limit on the amount of terms run by any one particular person.

SECTION V. CONDUCT AND PROCEDURES. Meetings will be run as smooth as possible with Robert's Rules of Order as a guideline.

ARTICLE IV

MEMBERS' DUTIES

SECTION I. DUTIES. Members will attend all meetings possible by their distance and be as active as possible in the activities of the club. Each member will conduct him or herself in a mature and professional manner outside of the club where matters of the club are prevailing or matters on which we as a club are involved with. Members are strongly encouraged, but not required, to be members of Tripoli Rocketry Association (TRA). Members are encouraged, but not required, to be members of the National Association of Rocketry (NAR). NOTE: High Power flyers MUST be members of one or the other (or both) associations.

SECTION II. OTHER DUTIES. Members will involve themselves as much as possible in the preparation, management, policing, and clean-up of club activities. Members are expected to develop procedures which will aid the club and its activities, and to deliver positive input at all times with regards to the club.

ARTICLE V

FINANCIAL ACCOUNTING AND REPORTING

SECTION I. REVENUE. All revenue from club activities, membership dues, contributions, and donations will be forwarded into the club Account.

SECTION II. EXPENSES. All expenses, except the Day to Day operations, that incur on behalf of the club; will not be reimbursed without the authorization and approval of the Board of Directors.

SECTION III. PROCEEDS. All surplus revenue gained from activities, membership dues, contributions, and donations shall remain intact until the decision of a majority vote of the Board of Directors determines any disbursement to be made.

SECTION IV. FINANCIAL REPORTS. The Treasurer shall provide the membership with a breakdown of both revenue and expenses at each regular scheduled meeting of the club.

ARTICLE VI

BOARD OF DIRECTORS

SECTION I. BOARD OF DIRECTORS. The official and monetary matters of the club shall be managed by a Board of Directors, (minimum of 4 but expandable as needed), all of whom are senior members of the club.

SECTION II. TERM OF OFFICE. The term of Board members shall be one (1) year. The term of Prefect shall be one (1) year, with an election held each year in time for securing the Certificate of Waiver for the next calendar year.

SECTION III. MANNER OF ELECTION. The President, or his appointed committee, shall forward to all voting members of the club a "mail-in ballot" (physical or electronic) along with nominees for the appropriate seats on the Board, no less than sixty (60) days prior to the end of each fiscal year. A majority of the returned ballots shall constitute official election of a nominee.

SECTION IV. VACANCIES. A vacancy or needed increase of the directorship may be filled by a majority vote of the remaining directors at any regular or special meeting of the Board of Directors.

SECTION V. QUORUM. A majority of the number of directors shall constitute a quorum for the transaction of business by the Board of Directors.

SECTION VI. MEETINGS. One annual meeting of the Board of Directors shall be held at the end of the fiscal year. The Board of Directors may conduct such other special meetings as are deemed necessary and appropriate by the Board of Directors, and the President shall have authority to call such meetings. All meetings shall be open to all members.

SECTION VII. COMPENSATION. The Directors shall serve without compensation, other than expenses approved for reimbursement by a majority vote of the Board of Directors.

SECTION VIII. RESIGNATION. Any Director may resign his office at any time, such resignation to be made in writing and to take effect immediately without acceptance.

SECTION IX. DUTIES. The Board of Directors shall manage the affairs of the club, including determining membership fees and membership eligibility. The Board of Directors shall develop, adopt, and implement all rules and regulations regarding membership activities as they pertain to club events.

SECTION X. COMMITTEES. The Board of Directors shall, as it deems necessary, appoint such committees as may assist the Board of Directors in accomplishing its purposes.

SECTION XI. REMOVAL FROM OFFICE

(1) REMOVAL BY DIRECTORS. Any Director who misses three (3) regularly scheduled meetings in a row (without just cause) shall be automatically removed. The Board of Directors shall elect a replacement for the remainder of the term.

(2) *REMOVAL BY MEMBERS.* Under ARTICLE III, SECTION II; a special meeting will be called for the purpose of removal or retention of said Director(s).

ARTICLE VII

OFFICERS

SECTION I. PRESIDENT. The President shall be any senior member, over the age of 21, a member in good standing of Tripoli Rocketry Association (TRA), who wins the vote of the majority of the club according to ARTICLE VI, SECTION III. Duties will be as what deems fit to operate the club in a smooth and orderly manner. The president shall represent the club in all dealings with outside organizations or agencies unless an appointment by the President is made to another member of the club.

SECTION II. VICE-PRESIDENT. The vice-president shall be any member who wins the vote of the majority of the club according to ARTICLE VI, SECTION III. The vice-president's duties will be to assist the President with any dealings called upon by the club or any outside organization or agency. The vice-president shall act as President in the absence of that officer unless otherwise appointed by the President.

SECTION III. SECRETARY. The Secretary shall be any member, a member in good standing of Tripoli Rocketry Association (TRA), who wins the vote of the majority of the club according to ARTICLE VI, SECTION III. The Secretary shall keep informal minutes of meetings, compile records, conduct correspondence when necessary, and perform other duties as directed by the club. The Secretary (or his designate) will be responsible for maintaining records of probationary, active, and suspended members of the club. The Secretary (or his designate) shall receive applications for membership and resignations and be aware of all activities involving the club. The Secretary shall make available to each member, Copies of these Bylaws and amendments thereto, operating rules, and other matters as directed by his or her Officers of the club.

SECTION IV. TREASURER. The Treasurer shall be any member who wins the vote of the majority of the club according to ARTICLE VI, SECTION III. The Treasurer shall receive and disburse all moneys and maintain a club Bank Account. The treasurer shall make available to each member, copies of Financial Reports, amendments thereto, operating expenses, and other matters as directed by his or her Officers of the club.

SECTION V. PREFECT. The Prefect shall be any senior member, over the age of 21, a member in good standing of Tripoli Rocketry Association (TRA), who holds a level 2 certification, and who wins the vote of the majority of the club according to ARTICLE VI, SECTION III. Duties will be, holder of the Launch site Certificate of Waiver, and represent the club in all dealings with the Federal Aviation Administration, and Tripoli Rocketry Association, Inc. unless an appointment by the Prefect is made to another member of the club.

SECTION VI. WEBMASTER. The Webmaster shall be any member who wins the vote of the majority of the club according to ARTICLE VI, SECTION III. The Webmaster shall design, create, implement, maintain and modify the clubs' website as directed by the club.

SECTION VII. MEMBER AT LARGE. A Member at Large shall be any member who wins the vote of the majority of the club according to ARTICLE VI, SECTION III. The Member at Large shall represent the Membership in all the Board of Directors activities.

ARTICLE VIII

ADHERENCE TO REGULATIONS

The club shall adhere to the rules and regulations of Tripoli Rocketry Association (TRA). The club shall adhere to the rules and regulations of Federal Aviation Regulations (FAR) 101 and NFPA 1127.

ARTICLE IX

AMENDMENTS

These Bylaws may be altered, amended, repealed, or added to only by an affirmative vote of a majority of the attending members of the club at any given meeting. A proposal to amend the Bylaws shall be made at regular or special meetings and voted upon by the attending members. These votes can be verbal or written and will take effect immediately upon the outcome of the vote. In case of a severe flaw in these Bylaws or of situations beyond the clubs control where members will be adversely affected, all members will be notified immediately and their vote on said situation will stand as noted.

ARTICLE X

DISSOLUTION

(Adopted by membership on 5/20/2009)

In the event of the dissolution of the club, club members shall have the opportunity to claim any personal property (anything purchased with their own personal funds and then donated to the club). Any unclaimed personal property and all equipment purchased with club funds shall then be sold and the proceeds given to the parent rocketry organizations.